

Name: _____ Phone Number: _____

Email address: _____ District: _____

Study Group Members: _____

OTIMMS FOLLOW-UP WORKSHEET

All documentation is Due December 10, 2009.

Send to : Heather Sparks, 828 East Drive, Edmond, OK 73034 hisparks@aol.com

20 hours minimum (at least 10 hours in the fall). Maximum 10 hours in the summer 2009.

| | Hours | Date |
|---|-------|------|
| *Teach OTIMMS math classroom lesson(s) & complete reflection (1-5 hours) | | |
| *Attend group meeting on Lesson Study of OTIMMS math lesson(s). (2-10 hours) | | |
| OR | | |
| *Attend group meeting to look at student work. (2-10 hours) | | |
| Complete online lesson reflection questions (Student Warm-Up & Summary). (1-5 hours) | | |
| Attend data analysis/benchmark assessment development group meeting. (1-10 hours) | | |
| Participate in/conduct peer coaching sessions. (1-5 hours) | | |
| Coach a non-certified middle school math teacher and submit documentation. (1-10 hours) | | |
| OR | | |
| Receive tutoring from certified math coach on Middle Level Math Test and submit documentation. (1-10 hours) | | |
| Videotape OTIMMS math lesson with reflection. (1-5 hours) | | |
| Plan & present department or school-wide workshop(s) incorporating Math Academy topics. (2-4 hours) | | |
| Attend and participate in Collaboration Drive-In during fall 2009 (5-10 hours) | | |
| TOTAL | | |

*Required Follow-Up Activity.

Follow-Up Session Descriptions

All written descriptions must be typed.

- *Teach OTTIMS math classroom lesson(s) and submit reflection. (1-5 hours)**
Select one of the lessons (6th, 7th, 8th, or Algebra I) developed at the summer academy and teach it to one or more of your classes. Submit a lesson summary that includes the following: Your name, date, lesson grade level, class size, 3 open-ended question you asked your students, at least 3 of their responses to the questions, 3 things that went well in the lesson, 3 things that didn't go well, and 3 things you would change in the lesson.
- *Attend a group meeting on a lesson study of OTIMMS math lesson(s). (2-10 hours)**
After teaching your OTIMMS Math lesson (see above) attend a lesson study. Submit a lesson study summary that includes: Your name, date and location of the meeting, list of people who attended, your role during the observation portion of the lesson study, a description of the lesson you observed, 3 things you think went well with the lesson, 3 things you do not feel went well, and 3 things you would change.
- *Attend a group meeting to look at student work. (2-10 hours)**
After teaching your OTIMMS Math lesson (see above) attend a student work session. Submit a student work session summary that includes: Your name, date and location of the meeting, list of people who attended, a description of the session, 3 things you learned about the students' learning' based on their work samples, 3 things you think went well with the session, 3 things that did not go well, and 3 things you would change.
- Complete the on-line lesson reflection questions (student warm-up and summary). (1-5 hours)**
Go on to the OEA website (www.okea.org) and click on the OTIMMS link. Select one of the 5 mini warm-up lessons. Create 3 additional open-ended question you will ask your students when you teach the lesson. Submit your name, date you taught the warm-up lesson, a summary of your mini lesson, the lesson grade level, class size, 3 open-ended question you asked your students, at least 3 of their responses to the question, 3 things that went well in the lesson, 3 things that didn't go well, and 3 things you would change.
- Attend analysis/benchmark assessment development group meeting. (1-10 hours)**
After attending the Data/Assessment session submit a summary that includes: Your name, date and location of the meeting, list of people who attended, a description of your data analysis and any mapping or assessment instructions you developed or discovered during the process.
- Participate/conduct peer coaching sessions. (1-5 hours)**
Write a short summary that includes: Your name and date of the coaching session and a total of 3 paragraphs describing what happened in the 3 phases of your peer coaching sessions (pre-conference, lesson observation, post-conference).

Coach a non-certified middle school math teacher. (1-10 hours)

To receive these follow-up credit hours, you must be middle level or advanced math certified and be tutoring a middle school teacher who is preparing to take the certification test. Submit your name, level of math certification, the name of the person you tutored, date, and time of sessions, and a brief description of the math concepts on which you worked.

Receive Tutoring from certified math coach on middle level math test. (1-10 hours)

To receive these follow-up credit hours you must be working toward obtaining your middle level math certification by passing the Oklahoma Certification test and be tutored by a teacher with middle level or advanced mat certification. Submit your name, date and time of sessions, the name of the person who tutored you, and a brief description of the math concepts covered.

Videotape OTIMMS math lesson and submit reflection. (1-5 hours)

In addition to receiving credit for teaching an OTIMMS lesson developed in the academy, you may also receive an additional 1 hour credit by videotaping your lesson, showing all or part of the tape to your students for their feedback and writing a summary of what you learned through this form of reflection. Include in this summary how the videotaping went, 3 benefits and 3 disadvantages you encountered in videotaping the lessons, and 3 responses made by your students.

Plan & present (facilitate) a department or school-wide workshop(s). (2-4 hours)

For a one hour “presentation”, you may receive 1 hour for planning and 1 hour for presenting. Submit a copy of your presentation plan and also include a brief summary describing what went well and what you would change if you were to do the session again.

Participate in a Collaboration Drive-In (5-10 hours)

Two collaboration meetings will be held during the fall of 2009. Participants who attend should bring at least one activity or successful lesson to share with the group. Meeting dates are to be determined.

All work submitted becomes documentation for the OTIMMS grant and will NOT be returned, so please make copies of work you would like to keep.

Submit Follow-Up Worksheet to

**Heather Sparks
828 East Drive
Edmond, OK 73034**